



"Where every person matters"

CJ/ab

25th June 2019

Redwood Secondary School

Redwood Secondary School

Headteacher: Ms Clare John BA Hons, PG Dip, N.P.Q.H.

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Dear Parent/Carer

ELECTION OF PARENT/CARER GOVERNOR(S) – NOMINATION PAPER

We have 2 vacancies for Parent/Carer Governor that needs to be filled.

Being a Parent/Carer Governor is an important and responsible role. There are three meetings of all Governors each year as well as a number of committee meetings with specific delegation and terms of reference. In addition, a Link Governor Role is assigned to all governors, this is determined in collaboration with individual governors in line with a skills audit.

The job of the Governors is to make decisions about how the school is run. Governors are strategic leaders of the school and have a vital role to play in making sure every child gets the best possible education. Your focus will be to ensure clarity of vision, ethos and strategic direction; holding the Headteacher to account for the educational performance of the school and its pupils and the performance management of staff and overseeing the financial performance of the school, making sure its money is well spent.

As a Governor you will be asked to sign up to a code of conduct, to work in accordance with the Governance Handbook and Competency Framework (where appropriate) and be willing to undertake training.

If you become a Governor, you would be expected to serve for four years.

To put yourself forward as a Governor please fill in the attached form including a biography (pen portrait) outlining your skills and how these would contribute to effective governance and return it to the Headteacher no later than noon on the 19th July 2019. You may wish to nominate another Parent/Carer. Please ensure that you have their consent to put their name forward before doing so. If we have more people come forward than we have vacancies, we will hold an election.

Please contact the Headteacher to find out more about what being a Parent/Carer Governor involves

Yours sincerely

Ms C John
Headteacher





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NOTES

- A) Would candidates please return a brief biography with the nomination paper outlining their skills and how these would contribute to effective governance? This will be circulated to Parent/Carers with the voting paper should an election be necessary.
- B) Nominations received after the closing date will not be considered.
- C) If you require assistance in completing the nomination form or would like further information on the role of the Governing Board and work of a Parent/Carer Governor then please contact the Headteacher.

NOMINATION FORM FOR ELECTION OF PARENT/CARER GOVERNOR

Redwood Secondary School

You may nominate yourself (Section A) or nominate another Parent/Carer (Section B) to serve as a Parent/Carer Governor. If you nominate another Parent/Carer you should obtain that person's signature, to signify that he or she is willing to be nominated.

Please complete either Section A or Section B.

Section A - Self Nomination

I wish to nominate myself for election as a Parent Governor on the School Governing Board.

Full Name:

Address:

I am the Parent/Carer (as per the Parent/Carer definition under Section 576 of the Education Act 1996) of _____ who is a registered pupil at the school.

I have read the grounds for disqualification from being a Governor. I am not disqualified on any of these grounds and I am not an elected member of the Local Authority nor paid to work at the school for more than 500 hours in any consecutive twelve-month period (at the time of election or appointment).

Signature: _____

Date: _____



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Biography to include your skills and how these would contribute to effective governance to be issued with voting papers should an election be necessary. If necessary continue on reverse of this nomination paper

Section B - Nomination of Another Parent/Carer

I wish to nominate the Parent/Carer (as per the Parent/Carer definition under Section 576 of the Education Act 1996) listed below as a parent Governor on the School Governing Board, I have sought their approval before submitting this nomination.

Name and address of Parent/Carer

Name: _____

Nominated to serve on the Governing Board

Address: _____

Name and address of parent who proposed the above nomination

Name: _____

Address: _____

I have read the grounds for disqualification from being a Governor. I am not disqualified on any of these grounds and I am not paid to work at the school for more than 500 hours in any consecutive twelve-month period (at the time of election or appointment).

Nominated persons signature: _____



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Date: _____

I am the Parent/Carer of _____ who is a registered pupil
at the school