



"Where every person matters"

Redwood Governor Job Description

Role:	Governor
Date:	September 2016
Reports to:	The Governing Body of Redwood School
Purpose:	To contribute to the work of the governing body in ensuring high standards of achievement for all children and young people in the school.
Responsibilities:	<p>Agree to abide by the Redwood Governing Body Code of Conduct.</p> <p>To contribute to the strategic discussions at governing body meetings which determine:</p> <ul style="list-style-type: none"> • the vision and ethos of the school; • clear and ambitious strategic priorities and targets for the school; • that all children, including those with special educational needs, have access to a broad and balanced curriculum; • the school's budget, including the expenditure of the pupil premium allocation; • the school's staffing structure and key staffing policies; • the principles to be used by school leaders to set other school policies. • knowledge of the school's strengths, its areas for development and improvement plans <p>Hold the senior leaders to account by monitoring the school's performance; this includes:</p> <ul style="list-style-type: none"> • agreeing the outcomes from the school's self-evaluation and ensuring they are used to inform the priorities in the school development plan; • considering all relevant data and feedback provided on request by school leaders and external sources on all aspects of school performance; • asking challenging questions of school leaders; • ensuring senior leaders have arranged for the required audits to be carried out and receiving the results of those audits; • ensuring senior leaders have developed the required policies and procedures and the school is operating effectively according to those policies; • acting as a link governor on a specific issue, making relevant enquiries of the relevant staff, and reporting to the governing body on the progress on the relevant school priority; and • listening to and reporting to the school's stakeholders : pupils, parents, staff, and the wider community, including local employers. <p>Ensure the school staff have the resources and support they require to do their jobs well, including the necessary expertise on business management,</p>



"Where every person matters"

Redwood Governor Job Description

	<p>external advice where necessary, effective appraisal and CPD (Continuing Professional Development), and suitable premises, and that the way in which those resources are used has impact.</p> <p>When required, serve on panels of governors to:</p> <ul style="list-style-type: none">• appoint the headteacher and other senior leaders;• appraise the headteacher;• set the headteacher's pay and agree the pay recommendations for other staff;• hear the second stage of staff grievances and disciplinary matters;• hear appeals about pupil exclusions.
Skills:	Good communicator Good listener Ability to organise