



*"Where every person matters"*

## **Redwood Admissions Policy and Procedures**

### **Year 7**

In September each year Redwood will invite parent/ carers of pupils with an Education Health Care plan or statement of Special Educational Need in Year 5 & 6 mainstream primary school to an Open Day event. This will be an opportunity to visit school, to have a tour of the facilities and meet the Headteacher and staff.

This event will be circulated to all SENCOs in Rochdale Primary Schools. Rochdale Local Authority will also advertise the event on Redwood's behalf.

In addition to this event, pre determined appointments 'Redwood Tours' will be offered during the year. The purpose of these appointments will be for non-prejudicial visits, general information and facility tours.

At any point throughout this process, any mainstream pupil (irrespective of Year Group) that the Local Authority feel would be correctly placed at Redwood will be directly invited to meet the Headteacher individually.

Should any parent/ carer wish to enquire about an admission or place at Redwood, they should in the first instance contact their SEN officer at the Local Authority 01706 925140.

### **Post 16**

Post 16 will hold an open day event each October one at Redwood and one at REEC (Redwood Education and Enterprise Centre). This will be an opportunity for parent/ carers of students with an Education Health Care plan or statement of Special Educational Need in Year 10 & 11 mainstream secondary school to visit, discuss the available pathways, tour the facilities and meet the staff.

Any parent/ carer wishing to enquire about an admission into Post 16, should in the first instance contact the SEN Team at the Local Authority 01706 925140.



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## Accessibility and Inclusion

What Redwood provides:

- The school is fully accessible
- The building is wheelchair accessible with disabled parking near to the main entrance
- The environment is enhanced to provide visual clarity EG: blue door handles on white external doors
- There are accessible toilet and changing facilities with hoists
- The school has a 'closomat' toilet
- Rise & Fall furniture, sinks, tables, cooker, Rebound Therapy, on site Hydro pool, wheelchair accessible minibuses
- Co-located with a mainstream secondary school
- Weekly access to on site swimming pool
- School information is accessible through:
- School web site
- Parent Partnership Co-ordinator (support parents & families including those with additional needs)
- Bi Lingual Assistants (support for parents & families whose first language is not English)
- Texting service
- School uses 'Singalong' , Voice Output Apps, Communication systems on ipads, Big Macks, Boardmaker symbols

## Teaching and Learning

- All our pupils have an Education Health and Care Plan (EHCP) or Statement of Special Educational Needs
- Pupil Premium is used to provide a variety of additional supports– please see policy
- Catch up premium- additional funding which is used for intervention for Year 7 pupils in English and Maths
- Pupils are base lined & assessed using: B Squared, SCERTS, MAPP
- Pupils follow the National Curriculum but follow an *Individual Learning Plan*. Some pupils follow the Profound and Sensory curriculum
- Staff have extensive experience in ASD, BESD, PSHE, PMLD, BSL, Positive Handling, Sensory Profiling, CIEAG – these staff provide in-house annual training / and training as a need arises
- The SLT are experienced SEN teachers who provide in house training
- Staff regularly attend local authority and external training
- Annual Staff Development Review, Support Staff Appraisal & Teacher Appraisal identify training needs
- Joint Council Qualification rules are followed in examinations giving reasonable adjustments such as extra time, large font papers, scribes, readers